



OLDHAM COMMUNITY ACCOUNTANCY SERVICE

ANNUAL REPORT

SEPTEMBER 2010

OCAS MISSION STATEMENT

ASSISTING NOT FOR PROFIT GROUPS AND ORGANISATIONS FROM THE VOLUNTARY AND COMMUNITY SECTOR IN OLDHAM TO ACHIEVE THEIR STATED OBJECTIVES BY EMPOWERING THEM TO MANAGE THEIR FINANCES

During the financial year 2009/2010 OCAS continued to provide its Training, Payroll Bureau, Accounts and Independent Examinations services to the voluntary, community, faith organisations within the Borough of Oldham and surrounding areas. The statistics below represent our activities in numbers of groups that we have worked alongside during the year.

	Training	Payroll Bureau	Accounts Services
2008	74 groups	111 groups/individuals	81 groups
2009	67 groups	113 groups/individuals	152 groups
2010	62 groups	107 groups/individuals	139 groups

OCAS has continued with their work with the many registered charities that OMBC has responsibility for. During the coming year it is hoped that all of the dormant funds will be used to benefit the people of Oldham, either by being used as originally intended, or by being pooled to create an Oldham fund.

During the year a lot of effort went into engaging with a change management project that was commissioned by OMBC. The idea was to facilitate better relationships between infrastructure organisations in Oldham, especially Voluntary Action Oldham and OCAS. As a result of this OCAS were commissioned, with effect from 1st August 2009, to provide specific services in Oldham as the preferred provider, rather than be grant funded. A great deal of time was invested in building on existing, and developing new, relationships with other support organisations. The benefit of this is becoming evident with our beneficiaries now being able to access a more 'joined up' support service. In fact it is hoped that OCAS will be sharing office space with Voluntary Action Oldham very soon.

SUMMARY OF FINANCIAL ACTIVITIES FOR 2009/ 2010

	2010	2009
INCOME:	£	£
OMBC	45,900	53,100
ERDF	-	2,474
Training Consultancy	160	642
Payroll Bureau Income	36,187	34,135
Accounts Services	22,888	17,944
Bank Interest	69	1,822
Total Income	105,204	110,117
EXPENDITURE		
Staff Costs	81,421	90,857
Property Expenses	6,199	6,495
Office & Communication Costs	16,662	19,579
Legal & Accountancy	1,297	1,461
Total Expenditure	105,579	118,392
Surplus/(Deficit)	(375)	(8,275)
Funds Carried Forward	63,872	64,247

STAFF TEAM

2009/10

COMMUNITY ACCOUNTANT

Lorna Phillips (retired April 2009)

Jane Pickering

Tasleem Akhtar

PAYROLL BUREAU

Sue Gifford

Angela Pagett

TRUSTEES

Jacqui Fieldhouse **Chair**

Uzma Khaliq **Treasurer**

David Kindon

Shirley Dickson

Sharon Beaumont

Colin McClaren (OMBC representative)

MESSAGE FROM THE CHAIR

I would like to thank OMBC, who are now our commissioners, for their continued support for our work in Oldham. We are facing unprecedented public sector cuts and hope that they will be able to continue with that funding. We believe that there has never been a more pressing need for our services. OCAS has an important role to play in supporting groups with their financial systems, administrative work and reports to help them operate with even more scarce resources.

We hope that by working more closely with other support organisations in Oldham we can all deliver services more efficiently and effectively and are looking forward to relocating to Manchester Chambers to improve the accessibility of our services. Clients from outside Oldham continue to take advantage of our services and I would like to thank these clients, along with those in Oldham, for their continued support.

The year 2009/2010 was another challenging year for us and the whole sector. We now face the prospect of relocating, challenges to our funding and also losing a key member of staff. Sue Gifford, has run the payroll bureau for 14 years and acted as service manager since April 2009. Sue has greatly contributed to the success of OCAS and is retiring on 30th September 2010. We wish her a long and happy retirement.

I would also like to thank the other staff for all their hard work and know that they can rise to the challenge that these changes will bring. We are all excited by the opportunities open to us and hope we get the chance to realise our plans.

Additional thanks go to the Board of Trustees and particularly Sharon who is retiring today.

We look forward to continuing to provide our services to new and existing clients in the coming years.

Thanks again
Jacqui Fieldhouse
Chair